



The Village of Biscayne Park

640 NE 114th St., Biscayne Park, FL 33161

Telephone: 305-899-8000 Facsimile: 305 891 7241

PARKS & PARKWAY ADVISORY BOARD

Dan Keys
Lynn Fischer
Barbara Kuhl
Randy Wagoner

MEETING MINUTES PARKS & PARKWAY ADVISORY BOARD

VILLAGE HALL

Log Cabin

**640 NE 114th Street, Biscayne Park, FL
Thursday, January 18, 2018 at 7:00PM**

NOTICE

Two or more members of the Village of Biscayne Park Commission and other Village Board members may be in attendance.

In the event a quorum is not met, a workshop may be opened to discuss agenda items.

1. CALL TO ORDER AND ROLL CALL
In attendance, Barbara Kuhl, Dan Keys and Lynn Fischer
Village Staff – Krishan Manners
Visitors – Commissioner Ross
2. AGENDA ADDITIONS AND DELETIONS – None
3. PUBLIC COMMENT – See items below.
4. APPROVAL OF MINUTES:
 - a. Minutes – The minutes of December 14, 2017, were approved unanimously.
5. OLD BUSINESS
 - A. **General Median Maintenance -**
Suggested to Staff that all medians be edged (with an edger, not string trimmers) at each mowing cycle in order to improve their neatness.
 - B. **Tree Removal and Tree Trimming Issues –**
4) Suggested that staff complete a survey of the clearance of tree limbs over roadways prior to soliciting for tree trimming this year.
 - C. **Athletic Field Maintenance –** Suggested that the irrigation system be checked as some areas looked dry. Board was advised that field was to be sprayed for pre-emergent Goose grass control as previously suggested.
 - D. **Sixth Ave Bridge Landscaping –** Board asked staff to make all PW staff aware that the large plants in this planting (native trees) are intended to grow naturally and should not be trimmed. This was the intent of the planting which will minimize maintenance costs and preserve the natural form of the plant material. The Board asked that the entire staff be informed such that all possible employees that might be asked to work on that planting were made aware. Previously, the similar plantings at the Recreation Center were trimmed against the Board's suggestions and the intent of the design, even after discussing this with staff.
 - E. **Restoration of 6th Ave irrigation and landscaping –** The Board was advised that the irrigation timer has been ordered.



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- F. Landscaping around log cabin** – The Board decided to plan an on site meeting to complete the design.
- G. Landscape development of Village Hall grounds** – The Village Manager asked that we incorporate a seating area for staff to eat lunch into any future design. Moving forward generally, the Board would need to know how the general grounds of the facility are going to be slated for use after hurricanes and for things like special events, future parking, event tents, recreational uses etc..
- H. Development of 114th Street median.**

The choice of flowering tree for the Western end was discussed with some suggestions being Bulnesia, White Geiger Lancewood (Lonchocarpus), Jacaranda, Desert Cassia, Royal Poinciana (yellow variety), Cassia bakeriana and Queen Crepe Myrtle.

Possible understory plants were identified as milk weed, pentas, salvia, coontie, yellow elder, porter weed, and tickseed. The Board decided to have a special meeting on site so that the beds could be marked out with paint such that the grass could be removed.

6. NEW BUSINESS

- A.** Discussion of the restoration of the Recreation Center entrance landscape took place and was generally deferred for future meetings after restoration of the fencing destroyed by the recent hurricane.
- B.** Discussion of the original landscape design intent of the landscapes installed in the Village as related to their ongoing maintenance took place as applied to the Village Log Cabin, 121 St and 107 St. Village entrance signs, 6th Avenue Median and the 6th Avenue Bridge. The board advised that some plantings were being overly trimmed in a formal fashion against the design intent of the landscapes.

The Manager suggested that a meeting could be set up with Board members with his staff so that the nuances of our intent could be relayed directly. The Board agreed to set these meetings. The Board asked that in the event that any future issues arose calling for a solution that might be at odds with the landscape design intent, that the Board be advised and permitted to comment on possible alternate resolutions that would not ruin that intent.

- 7. NEXT MEETING AND ADJOURNMENT** – The chair advised that he would coordinate a date for the special field meeting to discuss the 114 Street median. The meeting was adjourned.

Minutes approved on _____

By: _____
Dan Keys, Chair



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